

REdP Time Sheet for Casual Relief Staffdistinctly better

Pakenham SC
1020 Princes Hwy.
Pakenham Vic 3810
P: 5941 1433
F: 5941 3581



Resource Ed Personnel PTY LTD
PO Box 397 Monbulk VIC 3793
P: (03) 9752 1730 F: (03) 9752 1734
W: www.redp.com.au E: admin@redp.com.au
Please fax to (03) 9752 1734 Thursday of the DOE pay week
PAYMENT UPON RECEIPT OF INVOICE

WorkSafe & OHS Requirements

Teachers must initial in the OHS column PRIOR to commencing the booking to signify they have seen the First Contact Checklist form and secondly, they have been made aware of any potentially unsafe areas in the school

Date	CRT's Name	OHS	Start	Finish	Total Hrs	Signature of CRT
						1
						2
						3
						4
						5
						6
						7
						8
						9
						10
						11
						12
						13
						14
						15
						16
						17
						18
						19
						20

For all Casual, Contract & International Recruitment



Total hrs

Payment authorised by:

Date: